

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
COUNTY BOARD ROOM, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
May 19, 2016**

By roll call, members present: Adelmeyer, Bennett, Hilbert, and Stousland . Also present was Mary Muskovitz, Administrative Assistant; Julie Kolp, Finance Director, Makenzie Drays, Sr.Accountant, Finance Department

Members absent: Nickel

Meeting called to order at 7:59 a.m. by Vice-Chairman Hilbert.

Muskovitz certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Bennett, seconded by Adelmeyer to approve the minutes of May 5, 2016. Motion carried.

Committee member reports: None

Old Business: Hard copies of Canine Mortality Policy and backup for Philip Grosnick, DDS were given to members for their review from the Audit of May 5, 2016.

Drays lead the review of the April US Bank Purchase Card random audit of non-department head purchases. Committee members picked a random sampling of card holders, shown a list of the purchases and the backup for the selected purchases.

Motion by Adelmeyer, seconded by Bennett to allow payment of Clearview vouchers Batch #186481 in the sum of \$37,102.78 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Stousland, seconded by Adelmeyer to approve payment of County Board mileage and expenses on Payroll check dated 05/17/16 for \$2,289.97 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Stousland, seconded by Adelmeyer to approve payment of Employee Expenses on Payroll check dated 05/06/16 for \$10,406.23 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Bennett, seconded by Adelmeyer to allow payment of vouchers in Batch #186412 for \$94,171.62 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Stousland, seconded by Bennett to allow payment of vouchers in Batch #186502 for \$30,894.14 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Bennett, seconded by Stousland to approve the payment of Clearview vouchers paid on 5/12/16 in the amount of \$19,191.16 for Batches #186270 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

The next regular meeting of the Audit Committee is scheduled for June 2 at 8:00 a.m. in Room 4A

Motion by Adelmeyer, seconded by Bennett to adjourn. Motion carried. Meeting adjourned at 8:42 a.m.

Respectfully submitted,

Secretary
Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.